

List of documentation for hybrid method:

Section 1: General information

- 1- Certificate of registry (Q 1.1, Q 1.2, Q 1.3)
- 2- International Oil Pollution certificate and safety construction certificate (Q 1.4, Q 1.8)
- 3- Port state control inspection records and close out documents in the last 12 months (Q 1.11)
- 4- Class certificate (Q 1.7, Q 1.12, Q 1.13)
- 5- Class survey status (should be dated no more than 14 days prior to the date of the inspection) (Q 1.14, Q 1.5, Q 1.6)
- 6- International energy efficiency certificate (Q 1.17)
- 7- Record of last flag inspection (Q 1.18)
- 8- Document of compliance certificate (Q 1.19)
- 9- Evidence of last two superintendent visit including their reports (Q 1.21)
- 10- P & I certificate (Q 1.28)

Section 2: Certification and Personnel Management

- 11- Class survey status dated no more than 14 days prior to the date of the inspection. (Q 2.1)
- 12- Certificates of finance security for seafarers (Q 2.2)
- 13- Drug and alcohol policy (Q 2.9, Q 2.10)
- 14- Records of last drug and alcohol test by ship and external agency(Q 2.11, Q 2.12)
- 15- Calibration certificate of alcoholmeter (Q 2.11)

Section 3: Navigation

- 16- Master standing order (Q 3.2)
- 17- Copy of UKC policy(Q 3.7)
- 18- Last service report of gyro compasses (Q 3.13)
- 19- Magnetic compass deviation card (Q 3.13)
- 20- Contract of chart correction provider(Q 3.16)
- 21- Type approval certificate of ECDIS installed on board (Q 3.19)

Section 4: ISM System

- 22- Last internal and external audits (Q 4.3)
- 23- Last two master's reviews (Q 4.4)
- 24- Records of last hot work permit issued for hot work outside engine room including its risk assessment (Q 4.7)
- 25- Last two on board safety meetings (Q 4.12)
- 26- Last two IMSBC/BLU Code ship/shore safety checklist for loading and unloading dry bulk carriers (Q 4.13)
- 27- Test record of the water ingress system in the last 6 months(Q 4.14)
- 28- Calibration certificates of the portable gas detectors(Q 4.16)
- 29- Evidence of annual inspection, thorough examination and testing of all components of the oxygen/ acetylene equipment by a competent engineer from the manufacturer of the equipment and includes pressure testing of on-board piping systems(Q 4.17)
- 30- Annual and five yearly inspections certificates of lifeboat, rescue boat and davit launch life rafts(Q 4.18)
- 31- Last service certificates of life rafts(Q 4.19)

- 32- Test certificate of inflatable life jacket (Q 4.20)
- 33- Evidence of last pressure test of fire hoses(Q 4.24)
- 34- Last air pressure test and service certificate of immersion suits (Q 4.21)
- 35- Test certificate of foam(Q 4.23)
- 36- Inspection and service report including pressure test, where applicable, of CO2 bottles(Q 4.27)
- 37- Evidence of last SCBA inspection by shore experts (Q 4.30)
- 38- Last annual air quality test certificate of breathing apparatus air recharging systems (Q 4.31)
- 39- Inspection and service report of EEBD by shore(Q 4.32)

Section 5: Pollution Prevention and Control

- 40- Calibration certificate of the 15 PPM measuring cell (Q 5.15)
- 41- International energy efficiency certificate (Q 5.22)(this document was requested on section 1,item no 6

Section 6: Ship's Structure

- 42- Hull executive summary/ condition evaluation report.(Q 6.3)

Section 7A: Fuel Management(Oil Fuel)

- 43- Last bunker line pressure test (100% and 150% of the MAWP) (Q 7A.2)
- 44- Company's guideline for catalytic fines (Q 7A.6)
- 45- Lubricating oils testing schedule and the analysis reports of the last test (Q 7A.5)
- 46- Evidence of the ship's manager undertaking the fuel oil test (Q 7A.5)
- 47- Last bunkering operation plan including bunkering operation checklist
- 48- Page of fuel change over record book indicating entry into and out of ECA (Q 7A.8, Q7A.9)
- 49- Fuel oil change over procedure (Q7A.8)

Section 7B: Fuel Management(LNG Fuels)

N/A

Section 8A: Cargo Operation-Solid Bulk Cargo Other than Grain

- 50- Appropriate certificates of current cargo and previous cargo if vessel in ballast condition, indicating moisture content, transportable moisture limit (TML) and density. (Q 8A.3)

Section 8B: Cargo Operation- Bulk Grain

- 51- Appropriate certificates of current cargo and previous cargo if vessel in ballast condition.(Q 8B.2)
- 52- Document of authorisation for loading grain cargo(Q 8B.4)
- 53- Cargo holds inspection certificate issued by member of GAFTA or FOSFA prior loading grain(Q8B.10)
- 54- Type approval certificate of ultrasonic equipment and the last ultrasonic test prior loading grain(Q8B.13)

55- Evidence of satisfactory grain stability calculation for the last voyage(Q8B.30)

Section 8C: Cargo operation: General cargo

56- A copy of procedures for safe lashing and securing operations , included in the ship's Safety Management System (8C.4)

Section 8D: Cargo Operation-Cellular Container Ships

57- Dangerous good transport documents (Q 8D.3)

Section 8E: Cargo Operation-Self-Unloading Transshipment

58- Evidence of company undertaking Hydraulic oil test and the last hydraulic test analysis report (8E.12)

Section 9A: Hatch Cover and Lifting Appliances

59- Evidence of company undertaking Hydraulic oil test and the last hydraulic test analysis report of hatch cover hydraulic system (Q 9A.15)

60- Record of load test for cargo lifting gears (Q 9A.17)

Section9B: Gantry crane

N/A

Section10: Mooring Operation

61- Mooring management plan (Q 10.1)

62- Company policy for inspection, maintenance, end for end, wear zone management and retirement (Q 10.1)

63- Evidence of safe mooring campaigns for the last 12 months (Q 10.2)

64- Certificates of mooring lines indicating line Design Break Force (LDBF) of mooring lines (Q 10.3)

65- Certificate of mooring tails indicating the Tail Design Breaking Force (TDBF) (Q 10.3)

66- Evidence of last winch brake test (Q 10.5)

67- Certificate of connecting link for mooring tails(Q 10.10)

Section 11: Radio and Communication

68- Annual test certificate of EPIRB (Q 11.3)

69- Annual test of AIS by an approved testing or servicing facility (Q 11.8)

70- Shore based maintenance for GMDSS equipment (Q 11.9)

Section 12: Security

N/A

Section 13: Machinery Space

71- Standing order of chief engineer (Q 13.3)

72- List of overdue plan maintenance tasks (Q13.11)

73- Lists of critical equipment and critical spare parts (Q13.12)

74- Records of load tests for engine room crane and other lifting gear(Q 13.27)

Section14: General appearance- Hull and Superstructure

75- Annual inspection certificate of medicine chest by a competent authority

Section 15: Health and Welfare of Seafarers

N/A

Section 16: Ice Polar Water Operations

N/A